

5 May 2022

CHATEAU GARAGE WINES LIMITED
61 NELSON CRESCENT
NAPIER SOUTH
NAPIER 4110

Sale and Supply of Alcohol Act 2012

Dear Sir/Madam,

Thank you for your recent application for an off-licence.

With regard to your recent application, I am pleased to confirm that the Napier District Licensing Committee has granted the application. The relevant documents are attached.


Please note the expiry date of the licence and ensure that any application for renewal is filed a minimum of 20 working days prior to that expiry date.

Please also ensure that at all times your premises remain fully compliant with all conditions of the licence and sections 51, 52, 53, 54, 56, 231 & 232 of the Sale and Supply of Alcohol Act 2012, and regulations 24, 25 & 26 of the Sale and Supply of Alcohol Regulations 2013.

Further information regarding these sections is attached.

If you have any queries please contact the Liquor Licensing Inspector Darryn Waugh on 835 7579 extension 8154.

Yours faithfully



p.p. Darryn Waugh
Liquor Licensing Inspector
NAPIER CITY COUNCIL

Enclosed *Licence- 1 page,*
Decision - 3 pages,
Inspectors report - 5 pages,
Police report - 1 page,
HB DHB report - 1 page,
Change of management notice - 1 page,
Compliance info sheet - 2 pages.

Licence No: 30/OFF/1303/2022

PURSUANT to sections 17 to 20, and 64 of the Sale and Supply of Alcohol Act 2012 (the Act), **CHATEAU GARAGE WINES LIMITED** (the licensee) is authorised to sell alcohol on the premises situated at **61 Nelson Crescent Napier South, Napier** and known as **Chateau Garage Wines Limited**, to any person for consumption off the premises and to supply alcohol free, as a sample, for consumption on the premises and to sell alcohol on or from the premises and deliver it somewhere else.

If this licence is not endorsed under section 40 of the Act, the licensee is also authorised to sell alcohol on or from the premises and deliver it somewhere else.

The authority conferred by this licence must be exercised through a manager or managers appointed by the licensee in accordance with Subpart 7 of Part 2 of the Act.

CONDITIONS

The licence is subject to the following conditions:

a. Alcohol may be sold:

Any hour of any day

b. No alcohol is to be **delivered** on:

**Good Friday, Easter Sunday, Christmas Day or before 1:00pm on Anzac Day, nor:
At any time after 11:00pm on any day and before 6:00am on the next day.**

c. The following steps must be taken to promote the responsible consumption of alcohol:

- The licensee must implement and maintain the steps proposed in their host responsibility policy.

d. Pursuant to Regulations 14 and 15 of the Sale and Supply of Alcohol Regulations 2013:

- The licensee must take reasonable steps to verify that the buyer of any alcohol that the holder sells by remote sale (and, if a person other than the buyer is to receive it, to verify that the receiver) is not under the purchase age.
- The licensee when selling alcohol by remote sale via the internet must comply with any regulations made under the Act requiring information to be visible on the holder's website when people browse, enter, or otherwise access it.
- The licensee when selling alcohol by remote sale by mail order must comply with any regulations made under the Act requiring information to be published in the holder's catalogues.
- The licensee when selling alcohol by remote sale by telephone must comply with any regulations made under the Act requiring information to be given to callers.

Subject to the requirements of the Act relating to the payment of fees, and to the provisions of the Act relating to the renewal, suspension and cancellation of licences, this licence expires on:

5th day of May 2023

Dated at Napier, on this **5th day of May 2022**



Secretary,
NAPIER DISTRICT LICENSING COMMITTEE



DECISION NUMBER

1303/2022

IN THE MATTER

of the Sale and Supply of Alcohol Act 2012

AND

IN THE MATTER

of an application by **Chateau Garage Wines Limited** for a new Off-licence pursuant to section 100 of the Sale and Supply of Alcohol Act 2012, in respect of the premises situated at 61 Nelson Crescent, Napier South, Napier and known as “Chateau Garage Wines Limited”.

BEFORE THE NAPIER DISTRICT LICENSING COMMITTEE

The application for a new Off-Licence was advertised in the Hawkes Bay Today on the 30 March and 6 April 2022 with no objections received. A site notice was also displayed in accordance with s. 101(a) of the Act.

No matters of opposition were raised under section 103 reports; therefore the matter was considered by the Napier District Licensing Committee on the papers contained in the full file provided by the secretary in accordance with the provisions of s.202 (1) and 191(2) of the Sale and Supply of Alcohol Act 2012.

Commissioner:Stuart Hylton

RESERVED DECISION OF THE NAPIER DISTRICT LICENSING COMMITTEE

Application

(1) This is a new licence for a new business. The applicant wants to operate a remote sales style off-licence from their home. The trading name is to be known as ‘**Chateau Garage Wines Limited**’.

(2) The application for new off-license was made on the prescribed form. The general nature of the business will be that of a ‘Remote Seller’ Off-licence. As such sales will be made via the computer. The premise is located in a residential zone and the application included a certificate of compliance with Resource Management Act 1991 and NZ Building Code.

(3) The file contained evidence that the business is an approved type for which off-licences may be issued in terms of the Act.

(4) The complete file that I received included –

- The application
- Certificate of incorporation
- Host Responsibility Policy
- Floor plan
- Copy of Newspaper advertisement
- Reports from Police, Medical Officer of Health and Inspector

Decision Making

(5) In considering this application for Off-Licence the District licensing Committee (here in after referred to as; the Committee) had regard to the criteria specified under s. 105 of the Act.

Sections 105 Analyses:

(6) the object of this Act:

The Inspector inquired into the application seeking evidence that the object of the Act/Regulations will be complied with under this licence. The applicant provided a host responsibility policy that if followed should ensure statutory compliance.

(7) the suitability of the applicant:

The applicant is a company with one director and two shareholders. The applicant supplied the name of one certified manager, which is seen as appropriate.

The inspector and reporting agencies do not challenge suitability of the applicant and neither do I.

(8) any relevant local alcohol policy:

The application accords to the local alcohol policy.

(9) the days on which and the hours during which the applicant proposes to sell alcohol:

Applicant has applied for the following hours –

At any hour on any day.

These hours are within the national trading hours.

(10) the design and layout of any proposed premises:

The premise is a residential premise from which orders are taken over the internet. No concerns noted with design and nor should there be. The proposed plan is date stamped 17 March 2022.

(11) whether (in its opinion) the amenity and good order of the locality would be likely to be reduced, to more than a minor extent, by the effects of the issue of the licence:

I accept the inspectors assessment that there have been no complaints about nuisance type offences in the area in the past and that if managed well this should continue with no or little reduction in amenity due to the issue of the licence.

(12) whether the applicant has appropriate systems, staff, and training to comply with the law:

The applicant has nominated one manager and appears to be following website statutory checks and balances.

Reporting Agencies

(13) The following reports were received under section 103 of the Act.

(14) **Police** – Report received on the 4 April 2022, of **no opposition**.

(15) **Medical Officer of Health** - Report received on 23 March 2022, of **no opposition**.

(16) **Licensing Inspector**

Full report dated 27 April 2022. The inspector provided, amongst other things, his assessment of the application in relation to the Act. The inspector also assessed the application against s105 criteria. This assessment has been referred to in this report.

The inspector concluded that the application is complete and will likely meet the criteria for a new off – licence (remote seller). **No opposition** raised within the inspectors report and relevant conditions suggested for this type of licence.

Committees Decision and Reason

(17) Based on the evidence provided to me within the complete file, lack of opposition from the relevant agencies, my site inspection and my assessment above, I conclude that the application generally meets the s. 105 criteria under the Act to be granted a new off-licence for the premise situated at 61 Nelson Crescent, Napier South, Napier and known as “**Chateau Garage Wines Limited**”.

(18) Accordingly the application is **approved** for issue for one year subject to the conditions suggested in the inspectors report and payment of any outstanding fees, if any.

Dated at Napier this 1st day of May 2022.

Signed



.....

Stuart Hylton

Napier District Licensing Commissioner

OF1303

27 April 2022

The Secretary
Napier District Licensing Committee
Private Bag 6010
NAPIER

Inspectors Report

Application for an Off - Licence

Under section 103 (2) of the Sale and Supply of Alcohol Act 2012 (the Act)

1. Introduction

This Inspector's report is prepared for the purpose of s.103 of the Act in the matter of an application made pursuant to section 100 by CHATEAU GARAGE WINES LIMITED for an off-licence in respect of premises situated at 61 Nelson Crescent, Napier South, Napier and known as "Chateau Garage Wines Limited".

2. Applicant Details

2.1 Name: CHATEAU GARAGE WINES LIMITED.
2.2 Status: New Zealand Limited Company – Registered.
2.3 Date of Incorporation: 9 October 2020
2.4 Address for Service: 61 Nelson Crescent, Napier South, Napier 4110.
2.5 Director: Oliver POWRIE
61 Nelson Crescent
Napier, 4110
50% Shareholder

2.6 Shareholder: Rebecca
MOSES 61 Nelson Crescent
Napier, 4110
50% Shareholder

3. Proposed Activity

3.1 Principle activity: Remote Sales Style OFF - Licence

- 3.2 Proposed trading hours: At any hour on any day
3.3 Proposed trading name: Chateau Garage Wines Limited.
3.4 Designation sought: Undesignated
3.5 Manager to be utilised: Alexander COUPLAND 29/CERT/076/19 Exp 01/08/23
3.6 Risk rating: Low Risk

4. Premises Details

- 4.1 Physical address: 61 Nelson Crescent, Napier South, Napier.
4.2 Premises owner: This is the applicants own home.
4.3 Owners consent: N/A

The licensed premises is the applicants 3 bedroom home. As this is a remote sales licence the business is run from a computer located in the applicants home.

The defined area is more precisely identified on the plan date stamped as received by Napier City Council on 17th March 2022.

5. Public Notification and Objections

Details of the application have been published in the prescribed form in the Hawkes Bay Today on 30 March 2022 and again on 6 April 2022.

No objection or notice of desire to be heard was received during the fifteen working day period ending on 22 April 2022.

6. New Zealand Police

Police have provided a report in accordance with section 103 (3) of the Act, dated 4 April 2022. That report raises no matters in opposition to the granting of the application.

7. Medical Officer of Health

The Medical Officer of Health has provided a report in accordance with section 103 (3) of the Act, dated 23 March 2022.

That report raises no matters in opposition to the granting of the application.

8. Building Certificate

A building certificate for the purpose of s.100 (f) of the Act is attached to the application. That certificate confirms that the proposed use of the premises complies with the Building Act 2004 and the Building Code in force under that Act.

9. Planning Certificate

A planning certificate for the purpose of s100 (f) of the Act is attached to the application. That certificate confirms that the proposed use of the premises complies with the Resource Management Act 1992 and with the City of Napier District Plan.

10. Trading Hours

The trading hours described in the application are as follows:

At any hour on any day

The trading hours described in the application form are less extensive than the default national maximum trading hours prescribed at section 43 of the Act and appears to be suitable for the activity being proposed.

12. Assessment Criteria

Object of the Act:

The applicant will comply with the regulations regarding the remote sales of alcohol to prohibited persons etc, that if followed will ensure the object of the Act, is met.

Suitability of the Applicant:

The applicant is seen as a suitable entity to hold an Off Licence and the reporting agencies have not reported any issues.

The applicant has supplied the names of one certified manager's to be employed to manage the licence. This is seen as adequate to manage the sale of alcohol in accordance with the licence and the Act.

Local Alcohol Policy (LAP):

Remote Sales Style OFF – Licences are not subject to the local alcohol policy.

Premises Design and Layout:

A floor plan was supplied with the application. I have no concerns relating to the design and layout of the premises.

Details of Other Goods and Services Provided:

The applicant does not provide any other goods or services other than those related to the sale and supply of alcohol from the website.

Amenity and Good Order:

It is not considered that the issue of this licence would have any adverse affects on the nearest church, school, hospital, residential area or closest licensed premises. There is no reason to believe that the amenity and good order of the locality would be likely to decrease, by more than a minor extent, if the licence was to be granted.

Summary

This is an application for a new remote sales style OFF – Licence from a licensee that has not yet traded. In that context I make the following comments:

- The application is complete.
- There is no suggestion that the object of the Act will not be met by granting the licence.
- There is nothing detrimental known about the character or suitability of the applicant company or its director/shareholder. The Police have reported with no matters raised with respect to suitability.
- The days on which and hours during which the applicant is proposing to sell and supply alcohol are consistent with the type of licence applied for.
- The design and layout of the applicant's home is clearly defined on plans supplied with the application.
- The applicant has clearly indicated that it is not engaged in, and does not propose to become engaged in, the sale of goods other than alcohol, low-alcohol refreshments, non-alcoholic refreshments, and food.
- There is no suggestion that the amenity and good order of the locality is likely to be reduced, to more than a minor extent, by the effects of the issue of the licence.
- There is no suggestion that the amenity and good order of the locality are already badly affected by the effects of the issue of existing licences.
- Information supplied by the licensee would suggest that there are appropriate systems, staff, and training to comply with the law.
- No other matters have been raised by the reporting agencies in any reports made pursuant to section 103 of the Act.

13. Licence conditions

Should the Committee be of a mind to grant this licence I recommend the following conditions:

ENDORSEMENT (Remote sellers of alcohol)

Section 40 of the Act applies to the licence, the licensee is authorised to sell alcohol from the Website and deliver it somewhere else.

(a) the following steps must be taken by the licensee to ensure that the provisions of this Act relating to the management of the premises concerned are observed:

- No direct sales may be made.

(b) Alcohol may only be sold or delivered on the following days and during the following hours:

- **AT ANY HOUR ON ANY DAY**
- Under s.59(1) Delivery to the buyer is not permitted at any time after 11pm on any day and before 6am on the next day.

(c) the following steps must be taken to promote the responsible consumption of alcohol:

- The licensee must implement and maintain the steps proposed in their host responsibility policy.

(d) The following information must be displayed on the internet site in a prominent place, in any catalogue used by the license holder and on every receipt issued for any alcohol sold via the internet site:

(e) The licence holders name, the licence number, and the date on which the licence expires.

(f) A copy of the licence or a clearly identified link to such an image must be displayed in a prominent place on the internet site.

(g) The following steps must be taken to verify that people are over the purchase age:

- i) In the case of an order made using an internet site, telephone order, or physical order - the prospective buyer must declare that he or she is 18 years of age or over (and where the prospective receiver is involved that the prospective receiver is also 18 years of age or over)

I recommend the following restrictions and requirements are noted on the licence:

Section 215 – Exemption to have a manager on duty at all times.

13. Recommendation

It is my recommendation that the Napier District Licensing Committee should consider, determine and grant the application “on the papers”. I further recommend that the on-licence should be issued in the form prescribed above.



.....
Darryn Waugh
Liquor Licensing Inspector
NAPIER CITY COUNCIL

Deborah O'Leary

From: David.Power@police.govt.nz on behalf of HB.Liquorlicensing@police.govt.nz
Sent: Monday, 4 April 2022 05:05
To: Planning Mailbox; FMCCR@police.govt.nz
Subject: Fw: [EXTERNAL] Request for Report - New OFF Licence - OF1303 Chateau Garage Wines Limited
Attachments: OF1303 2022 New Application.pdf

Caution: This email originated from outside Napier City Council. Do not click links or open attachments unless you recognise the sender and know the content is safe.

Police do not oppose the attached application.
Regards,

Ray Wylie/ David Power

Alcohol Harm Prevention Officers

Hawkes Bay Police

DDI +64 6 2113840

M +64 21 191 3277 / +64 21 191 3214

E RWG919@police.govt.nz / DPX309@police.govt.nz

Safer Communities Together

-----Forwarded by David Power/POLICE/NZ on 04/04/2022 05:04AM -----

To: "'HB.Liquorlicensing@police.govt.nz'" <HB.Liquorlicensing@police.govt.nz>,
"'liquor.licensing@hawkesbaydhb.govt.nz'" <liquor.licensing@hawkesbaydhb.govt.nz>

From: "Deborah O'Leary" <Deboraho@napier.govt.nz>

Date: 03/22/2022 03:44PM

Subject: [EXTERNAL] Request for Report - New OFF Licence - OF1303 Chateau Garage Wines Limited

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Dear Sir / Madam

APPLICATION FOR NEW OFF Licence – OF1303

23 March 2022

Napier District Licensing Agency
231 Hastings Street
NAPIER

To whom it may concern

**RE: SALE AND SUPPLY OF ALCOHOL ACT 2012 - APPLICATION FOR OFF LICENCE,
CHATEAU GARAGE WINES LTD**

I refer to your request received by our office on 22 March 2022, together with the application for Off Licence for the above applicant, for the premises known as Chateau Garage Wines Ltd (Remote Sales) situated at 61 Nelson Crescent, NAPIER.

This application was considered with respect to the public health issues involved, and the object of the Sale and Supply of Alcohol Act 2012 (the Act) and I am not aware of the any problems that would require opposition.

If applicable, our service will continue to monitor the premise for compliance with the Act. We have not been advised of any issues relating to amenity and good order. As per our agreement we expect Environmental Health staff at your council to notify us of any current issues relating to noise, nuisances or vandalism.

Therefore, the Medical Officer of Health has **no opposition** to the issue of the above mentioned licence.

Yours sincerely



Dr Rachel Eyre
Medical Officer of Health

NOTICE OF MANAGEMENT CHANGE
Section 231, Sale and Supply of Alcohol Act 2012

Name of Licensed Premises: Chateau Garage Wines Limited
Licensee: Chateau Garage Wines Limited
Licence Number: 30/OFF/1303/2022
Address of Licensed Premises: 61 Nelson Crescent, Napier South, Napier
Contact Phone:
Contact email:

What are you notifying? (Please tick and complete the applicable box below)

New certificate holding manager

Full name: Effective from: / /
Certificate number: Certificate expiry date:

Temporary manager (see s.229 of the Act)

Full name: Effective from: / /
Residential address: Effective to : / /
.....
Who are they replacing: Certificate number:
Reason for appointment:

Note: A temporary manager must file an application for a manager's certificate within 48 hours of this appointment.

Acting manager (see s.230 of the Act)

Full name: Effective from: / /
Residential address: Effective to : / /
.....
Who are they replacing: Certificate number:
Reason for appointment:

Termination / cancellation of manager appointment

Full name: Effective from: / /
Certificate number: Certificate expiry date:

Email or fax a copy of this completed form, within two working days of the appointment (or termination), to each of the following agencies:

The Secretary
Napier District Licensing Committee
Email - planning@napier.govt.nz
Fax: (06) 835 7579

Liquor Licensing Team
New Zealand Police
Email - HB.liquorlicensing@police.govt.nz
Phone: (06) 873 0534

Name: **Signature:** **Date:**

Position (circle one option): Licensee / Partner in partnership / Company Director / Authorised Agent

Sale and Supply of Alcohol Act 2012

Sections 51, 52, 53, 54, 56, 231 & 232

51 Non-alcoholic drinks to be available

The holder of an on-licence or club licence must ensure that, at all times when the premises are open for the sale and supply of alcohol, there is available for sale and consumption on the premises, at reasonable prices, a reasonable range of non-alcoholic drinks.

52 Low-alcohol drinks to be available

- (1) The holder of an on-licence or club licence must ensure that there is available for sale and consumption on the premises alcohol containing not more than 2.5% ethanol by volume at 20°C.
- (2) The requirements of subsection (1) do not apply to the premises if—
 - (a) they are premises whose licensee—
 - (i) sells on those premises only alcohol manufactured by the licensee; and
 - (ii) does not manufacture (whether on those premises or somewhere else) alcohol of the kind described in subsection (1); and
 - (b) the licence was issued or last renewed (whichever occurred more recently), subject to a condition exempting the holder from those requirements.

53 Food to be available

The holder of an on-licence or club licence must ensure that, at all times when the premises are open for the sale and supply of alcohol, a reasonable range of food is available for sale and consumption on the premises, in portions suitable for a single customer,—

- (a) at reasonable prices; and
- (b) within a reasonable time of being ordered.

54 Help with and information about transport to be available

The holder of an on-licence or club licence must ensure that, at any time customers are lawfully on the premises,—

- (a) there is readily available to the customers, free, comprehensive, and accurate information about the forms of transport from the premises that are available at that time; and
- (b) there are on the premises, and readily accessible to the customers, staff able to give them comprehensive and accurate information about the forms of transport from the premises that are available at that time; and
- (c) those staff will on demand give any customer appropriate advice free.

56 Display of signs: on-licences, off-licences

The holder of an on-licence issued for premises or an off-licence (other than an off-licence issued for premises for which a club licence is held) must ensure that for each principal entrance to the premises there is displayed at all times a sign attached to the inside or outside of the premises, so as to be easily read by people immediately outside the entrance, stating the ordinary hours of business during which the premises are open for the sale of alcohol (or, in the case of an on-licence endorsed under [section 37](#), open for the consumption of alcohol).

231 Notice of appointment, etc, of manager, temporary manager, or acting manager

- (1) A licensee must give notice, in accordance with subsection (2), of the appointment, or the cancellation or termination of the appointment, of any manager, temporary manager, or acting manager.
- (2) Notice is given in accordance with this subsection if the notice is given within 2 working days after the appointment, or the cancellation or termination of the appointment, to—
 - (a) the licensing committee with which the application for the licence was filed; and
 - (b) the constable in charge of the police station nearest to—
 - (i) the premises, where the licence is in force for any premises; or
 - (ii) the office of the licensing committee with which the application was filed, where the licence is in force for a conveyance.
- (3) It is not necessary to comply with subsection (1) in respect of the appointment of a temporary manager or an acting manager for any period not exceeding 48 consecutive hours.
- (4) The licensing committee may, within 5 working days after receiving a notice of the appointment of any temporary manager or acting manager, notify the licensee that it does not approve the appointment, in which case it must give a copy of the notice to the constable referred to in subsection (2)(b).
- (5) On receiving notice under subsection (4), the licensee must terminate the appointment with effect from a date not later than 5 working days after the date of the notice.

232 Licensees to keep record of temporary and acting managers

- (1) Every licensee required by this Act to appoint a manager or managers for any premises must, in respect of each manager, acting manager, or temporary manager appointed for the premises, record (in a form that is readable or retrievable) the information prescribed by regulations made under this Act for the purposes of this section.
- (2) The licensee must keep the information recorded for at least 2 years after it is recorded.

Sale and Supply of Alcohol Regulations 20103

Regulations 24, 25 & 26

24 Information relating to full managers

The information that a licensee is required by section 232 of the Act to record in respect of each manager appointed for premises or a conveyance who is not an acting manager or temporary manager is as follows:

- (a) the manager's full legal name, date of birth, and sex:
- (b) the number and day of expiry of the manager's manager's certificate:
- (c) the day on which the manager was appointed manager for the premises or conveyance:
- (d) the day on which that appointment was terminated:
- (e) in respect of each occasion on which (under section 231 of the Act) the licensee notified the licensing committee with which the application for the premises' licence was filed of the appointment, or the cancellation or termination of the appointment, of the manager, the day on which the licensee did so:
- (f) in respect of each occasion on which (under section 231 of the Act) the licensee notified the constable in charge of the police station nearest to the premises (or, in the case of a conveyance, the office of the licensing committee with which the application for the conveyance's licence was filed) of the appointment, or the cancellation or termination of the appointment, of the manager, the day on which the licensee did so.

25 Information relating to acting managers

The information that a licensee is required by section 232 of the Act to record in respect of each acting manager appointed for premises or a conveyance under section 230 of the Act is as follows:

- (a) the acting manager's full legal name, date of birth, and sex:
- (b) if the acting manager holds a manager's certificate, its number and day of expiry:
- (c) each day on which the acting manager was appointed acting manager for the premises or conveyance:
- (d) in respect of each day on which the acting manager was appointed acting manager for the premises or conveyance, the day on which the acting manager's appointment ceased:
- (e) in respect of each day on which the acting manager was appointed acting manager for the premises or conveyance,—
 - (i) the full legal name of the manager whose place the acting manager was appointed to act in; and
 - (ii) a brief statement of the reason for the manager's absence:
- (f) in respect of each occasion on which (under section 231 of the Act) the licensee notified the licensing committee with which the application for the premises' licence was filed of the appointment, or the cancellation or termination of the appointment, of the acting manager, the day on which the licensee did so:
- (g) in respect of each occasion on which (under section 231 of the Act) the licensee notified the constable in charge of the police station nearest to the premises (or, in the case of a conveyance, the office of the licensing committee with which the application for the conveyance's licence was filed) of the appointment, or the cancellation or termination of the appointment, of the acting manager, the day on which the licensee did so.

26 Information relating to temporary managers

The information that a licensee is required by section 232 of the Act to record in respect of each temporary manager appointed for premises or a conveyance under section 229 of the Act is as follows:

- (a) the temporary manager's full legal name, date of birth, and sex:
- (b) the day on which the temporary manager applied for a manager's certificate:
- (c) each day on which the temporary manager was appointed temporary manager for the premises or conveyance:
- (d) in respect of each day on which the temporary manager was appointed temporary manager for the premises or conveyance, the day on which the temporary manager's appointment ceased:
- (e) in respect of each day on which the temporary manager was appointed temporary manager for the premises or conveyance,—
 - (i) a brief statement of the reason for the temporary manager's appointment; and
 - (ii) if it was because of the dismissal or resignation of a manager, the full legal name of the manager:
- (f) in respect of each occasion on which (under section 231 of the Act) the licensee notified the licensing committee with which the application for the premises' licence was filed of the appointment, or the cancellation or termination of the appointment, of the temporary manager, the day on which the licensee did so:
- (g) in respect of each occasion on which (under section 231 of the Act) the licensee notified the constable in charge of the police station nearest to the premises (or, in the case of a conveyance, the office of the licensing committee with which the application for the conveyance's licence was filed) of the appointment, or the cancellation or termination of the appointment, of the temporary manager, the day on which the licensee did so.